Standards Manager

- Permanent Full Time (part time>80% considered)
- Home office based in Australia, the UK, Germany or the Netherlands
- Competitive salary

About the role
The aluminium sector is poised to play a critical role in the transition to a low-carbon economy, with aluminium being a key component in everything from electric vehicles to wind turbines and solar panels. At the same time, the sector has a formidable challenge to decarbonise its own footprint, design for greater circularity, and ensure that future production goes even further to respect the rights of Indigenous and local communities and protect natural ecosystems. The Aluminium Stewardship Initiative (ASI) is seeking a proactive, organised, and collaborative Standards Manager to play a key role in helping to evolve our standards to support supply chain-wide progress. You will help to oversee the evolution of the ASI standards, which cover a wide range of environmental, social, and governance issues and aim to promote responsible production and sourcing of aluminium across the sector. With the support of the Standards Director, you will be responsible for helping to coordinate the multi-stakeholder Standards Committee and various other working groups. You will also help draft, consult on, and refine technical sustainability criteria in the standards and guidance materials.

If you are passionate about sustainability, and good at solving problems, articulating expectations, finding compromises, and bringing stakeholders along on the journey, please read on.

About Aluminium Stewardship Initiative (ASI)
The Aluminium Stewardship Initiative (ASI) is a dynamic and ambitious organisation dedicated to the responsible production, sourcing, and stewardship of aluminium globally. Our vision is to maximise the contribution of aluminium to a sustainable society. We manage a global Certification program, working with more than 350 member organisations and a wide range of stakeholders. ASI is incorporated in Australia as a non-profit organisation and Registered Charity, and is run by a dedicated and globally distributed Secretariat. More information on ASI can be found at: www.aluminium-stewardship.org

All members of the ASI Secretariat work from a home office in various countries (Australia, China, Germany, Netherlands, UK), collaborating as a virtual team with periodic in-person meetings.
ASI team culture
Like our membership and ambitions, the ASI team is growing and we seek accomplished colleagues who enjoy working:

- As a virtual team with flexible working arrangements that can support work-life balance
- Closely and collaboratively across all cross-functional projects and issues
- Sharing knowledge and progress to support team learning and organisational improvement
- In partnership with a wide range of stakeholders
- Being responsive, fair, honest and open with everyone we deal with
- Keeping our sense of humour and collegiality!

ASI aims to have a positive and clearly articulated team culture that we all understand and strive to implement. We are focused on making sure we have great colleagues, a culture of candour, that we each strive to lead with context, and together act in ASI’s best interest. We provide development coaching and team workshops to enable individuals and teams to reach their potential.

Key duties and responsibilities
The Standards Manager will help oversee the evolution of the core ASI standards (Performance Standard and Chain of Custody), as well as the related standards guidance, Assurance Manual and Claims Framework; with an aim to ensure these instruments remain effective at driving sustainability improvements, responsive to stakeholder needs, and fit-for-purpose.

The role will have the following responsibilities:

- Project manage the revision process for ASI’s core sustainability standard (the Performance Standard and Chain of Custody Standard); including planning activities, timelines, and consultations; monitoring and communicating progress, anticipating risks, and finding solutions. With support from the Standards Coordinator, ensure standard revisions and development are carried out in line with internal procedures and compliant with ISEAL Code of Good Practice around standard-setting.
- Lead research into key areas of sustainability innovations, risks, and relevant frameworks (including other standards and regulations); draw insights and develop options to inform consultations and evolution of the ASI standards.
- Draft technical standards requirements and related guidance, demonstrating good technical writing skills with an eye for clarity and simplicity.
- Manage various multi-stakeholder and technical expert working groups, including setting agendas, presenting options, and facilitating conversations towards consensus.
• Communicate complex and technical concepts clearly for a variety of audiences, both verbally and in written format; provide expert technical guidance on the ASI standards and related documents to internal and external stakeholders.
• Work closely with other ASI functions including Assurance, Data and Research, Learning, and others to support and monitor implementation of the ASI standards, learn through feedback, and ensure continuous improvement.

Qualifications/ Experience

• A Bachelors or Masters degree in sustainability, environmental science, or a closely related field (or comparable work experience).
• Extensive relevant professional experience in the sustainability, standards development, and/or mining/extractives sector.
• Knowledge of the broader context of sustainability, including key legislation, frameworks, and international commitments. You are not expected to be an expert in all ESG areas but should have expertise in specific relevant content areas (e.g. climate, nature/biodiversity, land/use deforestation, community engagement and/or Indigenous rights, etc.)
• Strong technical writing skills, ideally in a standards context or similar
• Excellent project management skills, with superb attention to detail
• Ability to juggle multiple priorities, organise own work, and deliver with high quality against tight timelines
• Experience in line management, especially in remote work environments
• Experience working with multi-stakeholder projects or groups; especially in an international setting
• Knowledge of supply chain/chain of custody systems, traceability systems, and claims is desirable

How to Apply:
Please submit your application containing:
• Resume (no more than 2 pages, no photos)
• Cover letter (no more than 2 pages) which addresses how your education and experience align with the position.
• Please indicate your starting date availability and where you learned about the position

Start date
We hope to conclude the recruitment process to enable the successful candidate to commence in September 2024, with some flexibility for the right candidate.

Important to note:
• All candidates must have authorisation to work in their designated home country.
• Preliminary interviews will be conducted through web-based conferencing.
• Short-listed candidates will also be asked to provide the names and contact details of two professional references. Incomplete applications will not be considered.
• The offer is also subject to satisfactory pre-employment checks.
• The salary will take into account experience, location, and benefits required by law in the candidate’s location, such as pension and leave allowances.

ASI is an equal opportunity employer, committed to being inclusive in our work and decision-making process and where diversity is valued. If you have accessibility requirements or require additional support to participate in our recruitment and selection process, please contact Sarah on sarah@aluminium-stewardship.org